

BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING
JUNE 25, 2020

Acronyms for Butte County Association of Governments

ACRONYM	MEANING
AB	Assembly Bill
ACOE	Army Corps of Engineers
AFR	Accident Frequency Ratio
APS	Alternative Planning Strategy
AQMD	Air Quality Management District
ARB	Air Resource Board
AVL	Automatic Vehicle Location
BCAG	Butte County Association of Governments
CALCOG	California Association Council of Governments
CARB	California Air Resource Board
CEQA	California Environmental Quality Act
CMAQ	Congestion Mitigation & Air Quality
CON	Construction
CTC	California Transportation Commission
CTIPS	California Transportation Improvement Program System
DFG	California Department of Fish and Game
DOT	Department of Transportation
EIR	Environmental Impact Report
EMFAC	Emissions Factors
EPA	Environmental Protection Agency
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
FTIP	Federal Transportation Improvement Program
FY	Fiscal Year
GARVEE	Grant Anticipation Revenue Vehicle Program
GhG	Greenhouse Gas Emissions
GIC	Geographical Information Center
GIS	Geographic Information Systems
GPS	Global Positional Satellite
HCP	Habitat Conservation Plan
IIP	Interregional Improvement Program
IPG	Intermodal Planning Group
ITIP	Interregional Transportation Improvement Program
ITS	Intelligent Transportation Systems
JPA	Joint Powers Agreement
LAFCO	Local Agency Formation Commission
LTF	Local Transportation Fund
MPO	Metropolitan Planning Organization
NAAQS	National Air Quality Standards
NCCP	Natural Community Conservation Plan
NEPA	National Environmental Policy Act
NMFS	National Marine Fisheries Service (Also NOAA Fisheries)

ACRONYM	MEANING
NOAA	National Oceanic and Atmospheric Administration Fisheries (Also NMFS)
OWP	Overall Work Program
PA&ED	Project Approval & Environmental Document
PDT	Project Development Team
PEER	Permit Engineering Evaluation Report
PL	Federal Planning Funds
PPH	Passengers Per Revenue Hour
PLH	Public Lands Highway
PPM	Planning Programming & Monitoring
PPNO	Project Programming Number
PS&E	Plans, Specifications & Estimates
PSR	Project Study Report
PTMISEA	Public Transportation Modernization Improvement and Service Enhancement Account
PUC	Public Utilities Code
R/W	Right of Way
RFP	Request for Proposals
RHNA	Regional Housing Needs Allocation
RHNP	Regional Housing Needs Plan
RIP	Regional Improvement Program
RTAC	Regional Target Advisory Committee
RTIP	Regional Transportation Improvement Program
RTP	Regional Transportation Plan
RTPA	Regional Transportation Planning Agency
SACOG	Sacramento Area Council of Governments
SAFETEA-LU	Safe Accountable Flexible Efficient Transportation Equity Act: A Legacy for Users
SCEA	Sustainable Community Environmental Assessment
SCS	Sustainable Community Strategy
SDP	Strategic Deployment Plan
SHOPP	State Highway Operation Protection Program
SSTAC	Social Services Transportation Advisory Council
STA	State Transit Assistance
STIP	State Transportation Improvement Program
TAC	Transportation Advisory Committee
TAOC	Transit Administrative Oversight Committee
TCRP	Transportation Congestion Relief Program
TDA	Transportation Development Act
TE	Transportation Enhancements
TIP	Transportation Improvement Program
TPP	Transit Priority Project
TSGP	Transit Security Grant Program
USACE	United States Army Corps of Engineers
USFWS	United States Fish and Wildlife Service
UTN	Unmet Transit Needs
WE	Work Element



BCAG Board of Directors

June 25, 2020
9:00 a.m.



BCAG Office Conference Room

326 Huss Drive, Suite 150
Chico, CA 95928

BCAG BOARD MEETING LIVE [Zoom Link](#)

Due to the COVID-19 Pandemic, the BCAG Board meeting will be closed to public attendance. Members of the public may view and participate in the meeting through the following Zoom link:

<https://us02web.zoom.us/j/82278490911?pwd=UDZIQURYbHA4OGVhZkRqTjZTamxvZz09>

1. Pledge of Allegiance
2. Roll Call

CONSENT AGENDA

3. Approval of Minutes from the May 28, 2020 BCAG Board of Directors Meeting (Attachment) – **Victoria**
4. Approval of Revised Findings of Apportionment for 2019/20 Transportation Development Act (TDA) Funds (Attachment) – **Julie**
5. Approval of 2019/20 Transportation Development Act (TDA) Claims (Attachment) - **Julie**

ITEMS REMOVED FROM CONSENT AGENDA – *If Any*

ITEMS FOR ACTION

6. Authorization for Chair to Sign a Letter to Caltrans District 3 Regarding the State Route 99/Neal Road Signal Warning System (Attachment) – **Jon**
7. Approval of Butte Regional Transit (BRT) Butte County Association of Governments (BCAG) Public Transportation Agency Safety Plan (PTASP) (Attachment) - **Andy**

ITEMS FOR INFORMATION

8. 2020 Regional Housing Needs Plan (RHNP) Update (Attachment) – **Chris**
9. Social Services Transportation Advisory Council (SSTAC) Recruitment of Members for FY 2020/21 - **Cheryl**

ITEMS FROM THE FLOOR

10. Members of the public may present items to the BCAG Board of Directors, but no action will be taken other than placement on a future agenda.

ADJOURNMENT

10. The next meeting of the BCAG Board of Directors has been scheduled for Thursday, July 23, 2020, **at the BCAG Board Room.**

*Copies of staff reports or other written documentation relating to items of the business referred to on the agenda are on file at the office of the Butte County Association of Governments (BCAG).
Persons with questions concerning agenda items may call BCAG at (530) 809-4616.*

Any handouts presented by speakers are to be distributed to the Board by the Clerk of the Board.

BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING
ITEM #3



**DRAFT MEETING MINUTES
OF THE BUTTE COUNTY
ASSOCIATION OF GOVERNMENTS
MAY 28, 2020**

The following minutes are a summary of actions taken by the Board of Directors. A digital recording of the actual meeting is available at BCAG’s office located at 326 Huss Drive, Suite 150, Chico, CA.

Board Member Connelly called the meeting to order at 9:02 a.m. at the BCAG Conference Room, 326 Huss Drive, Suite 150, Chico CA.

MEMBERS PRESENT IN PERSON

Bill Connelly	Supervisor	District 1
Doug Teeter	Supervisor	District 5
Jody Jones	Councilmember	Town of Paradise

MEMBERS PRESENT VIA Zoom

Tami Ritter	Supervisor	District 3
Angela Thompson	Councilmember	City of Biggs
Randall Stone	Mayor	City of Chico
Debra Lucero	Supervisor	District 2
Bruce Johnson	Mayor City of Gridley	

MEMBERS ABSENT

Quintin Crye	Councilmember	City of Gridley
Chuck Reynolds	Mayor	City of Oroville
Steve Lambert	Supervisor District 4	

STAFF PRESENT

Jon Clark	Executive Director
Andy Newsum	Deputy Director
Victoria Proctor	Administrative Assistant
Julie Quinn	Chief Fiscal Officer
Jim Peplow	Senior Transit Planner
Sara Cain	Associate Senior Planner
Cheryl Massae	Human Resources Manager
Chris Devine	Planning Manager
Ivan Garcia	Transportation Programming Specialist

OTHERS PRESENT

David Early, PlaceWorks
Andrea Howard, PlaceWorks
Jennifer Gastelum, PlaceWorks
Katherine Mattis

- 1. Pledge of Allegiance**
- 2. Roll Call**

CONSENT AGENDA

- 3. Approval of Minutes from the April 23, 2020 BCAG Board of Directors Meeting**
- 4. Approval of Resolution 2019/20-16 to Implement Payroll Processes, Payroll Changes & Emergency Paid Sick Leave Related to COVID-19**

On motion by Board Member Ritter and seconded by Board Member Lucero, the consent agenda was unanimously approved.

ITEMS FOR ACTION

5: Approval of BCAG's 2020/21 Overall Work Program & Budget

Staff presented the final 2020/21 Overall Work Program & Budget, which was presented in draft form in the April 2020 meeting. The Board and Staff had a general discussion about the twenty-six specific work elements included in the budget. It was noted by Staff that changes can and will be made on an as-needed basis.

On motion by Board Member Teeter and seconded by Board Member Jones, the 2020/21 Overall Work Program & Budget and Resolution 2019/20-15 were unanimously approved.

6: Approval of Butte Regional Transit 2020/21 Service Plan & Budget

Staff presented the final Service Plan and Budget for Butte Regional Transit's 2020/21 Fiscal Year. A draft budget had been reviewed by Staff and the Board at the April 2020 Board meeting.

There was general discussion about the numbers presented, and how the CARES Act funding will replace lost fares during the Shelter in Place order and COVID-19 pandemic. The Board questioned whether the known changes in sales tax revenue estimates for State Transit Assistance funding and Local Transportation Funding. Staff assured the Board that an estimated decline of 16% was factored in, and the budget will be secured through other means as needed.

On motion by Board Member Teeter and seconded by Board Member Jones the Butte Regional Transit 2020/21 Service Plan and Budget was unanimously approved.

ITEMS FOR INFORMATION

7: Update on Development of 2020 Regional Housing Needs Plan

Staff presented an update to the Regional Housing Needs Plan, which was last updated in 2012 and requires an update every eight years. This plan is mandated by California Government Code Section 65584 and requires a plan that covers Butte County as a whole, as well as all jurisdictions therein. Due to changes in requirements and funding available for this plan, namely the Regional Early Action Planning grant programs, Staff retained the consultant firm PlaceWorks to assist with the project.

The Board expressed discontent that they were not notified before this Board Meeting that the process of updating the plan and gathering public input had started, so Staff offered to add the Board to all future email distributions. Staff also will send out a Press Release notifying all news agencies in the area that this process has started, in order to gather more public engagement.

David Early from PlaceWorks was on hand to give a short presentation on the timeline for completing the RHNP and answer questions regarding methodology and what impact this will have on future planning for the jurisdictions covered. There was discussion between the Board, Staff, and the consultants regarding different aspects of the plan, with emphasis placed on how income brackets were defined and how different natural resources (such as water) were allocated. Mr. Early and his associates answered these questions as thoroughly as possible, making note that the housing affordability markers are based on Butte County's median income. Legally there is no way to further break down the income markers based on city versus county dwellings, and Mr. Early commented that the situation in Butte County is more equitable than in larger areas where these numbers are skewed heavily toward higher paying jobs.

A note was made by the Board that the stakeholder meeting held on May 19, 2020 was overwhelmingly attended by groups located inside Chico, with little input from groups outside the city itself. Prior to the meeting, an invitation was sent out to all known stakeholders in Butte County, the other organizations just did not attend.

This item will be brought to the Board monthly in order to keep everyone abreast of developments to this plan before it is taken for adoption in December. This item was presented for information purposes only.

8: Development of the 2021 Federal Transportation Improvement Program (FTIP)

The Federal Transportation Improvement Program (FTIP) is required to be created every two years, and the 2021 FTIP is scheduled to be adopted at the August 27, 2020 Board meeting. The purpose of the FTIP is to identify all transportation-related project that require federal funding or other approval by the Federal Highway Administration or Federal Transit Administration.

A draft 2021 FTIP will be presented at the July Transportation Advisory Committee and BCAG Board meetings. There is some doubt as to whether it will be needed given Senator Jim Beall is sponsoring Senate Bill 1291. If this bill is signed into law, it will forego California's requirement to update the FTIP for two years. If the bill is passed, Staff will continue to amend the current 2019 FTIP as needed since it is a four-year document that covers federal fiscal years 2018/19 through 2022/23.

There was general comments between Staff and the Board regarding the FTIP. This item was presented for information only.

9: Butte Regional Transit (B-Line) 3rd Quarter Report for FY 2019/20

Staff presented key financial and statistical results for the Butte Regional Transit third quarter of fiscal year 2019/20. This is the first quarter that reflects no discrepancy of service due to the Camp Fire. However, the final weeks of March 2020 reflected depressed passenger revenues due to the Shelter in Place order that took effect on March 15, 2020.

When reviewing the stark decrease in ridership due to the pandemic, the Board asked for a comparison with what happened after the Camp Fire. In general terms, ridership was down about 25% after the Camp Fire, with an increase in urban ridership as more of the rural riders were relocated to Chico. Ridership as a result of the pandemic, however, was down 80% at the end of March and in April. This drop, as seen in the last two weeks of March for the third quarter, caused the urban fixed route system to drop below TDA farebox requirements.

There was general discussion between the Board and Staff regarding the state of ridership during the SIP order and what complaints were being fielded as a part of that. The complaints were as expected regarding route changes and driver/rider safety and personal protective equipment during this unprecedented time. Most routes have gone back to pre-SIP schedules, with the exception of the routes that service Chico State, and two commuter routes that were reduced due to decreased ridership.

The Board also questioned whether the Free Fare program, which started on April 13th and is scheduled to conclude on May 31st, resulted in an increase in homeless riders using the buses as a shelter. Butte Regional Transit already had a policy in place that allowed a rider to ride the bus for one full loop (constituting between one to two hours depending on route) before asking them to leave the bus. This means that once the bus gets back to the original location the rider got on, they would have to vacate the bus, and this policy has resulted in no homeless using the buses as shelters during this time. There was general discussion about the rest of the report.

This item was presented for information purposes.

ITEMS FROM THE FLOOR

10: There were no items from the floor.

CLOSED SESSION

11: Public Employee Annual Evaluation (Government Code 54957)

After adjourning to a closed session, the Board members reconvened, and Chair Connelly announced that the Executive Director's 2019 Personnel Evaluation has been unanimously approved during said closed session. No additional comments were made.

ADJOURNMENT

With no further items to discuss, the BCAG Board meeting adjourned at 10:15 AM.

Attest:

Jon Clark, Executive Director

Victoria Proctor, Board Clerk

Butte County Association of Governments

BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING
ITEM #4



BCAG BOARD OF DIRECTORS

Item #4 Consent

June 25, 2020

APPROVAL OF REVISED FINDINGS OF APPORTIONMENT FOR 2019/20 TRANSPORTATION DEVELOPMENT ACT (TDA) FUNDS

PREPARED BY: Julie Quinn, Chief Fiscal Officer

ISSUE: The effects of COVID-19 pandemic have reduced both Local Transportation Funds (LTF) and State Transit Assistance (STA) projections. Therefore, a revised Findings of Apportionment should be made.

DISCUSSION: The State Controller's Office has reduced the estimate of STA from \$2,330,517 to \$2,085,967, a reduction of \$244,550. The STA reduction is allocated to Butte Regional Transit (BRT) Operations. An increase in LTF apportionment to BRT Operations will cover this lost funding.

LTF apportionments to BRT Capital are reduced \$900,000 to reflect funding that will be received from The Coronavirus Aid, Relief, and Economic Security (CARES) Act to cover the purchase of bus replacements.

Jurisdiction apportionments are not reduced at this time.

There is \$2,361,878 of LTF fund balance and \$440,197 of STA fund balance available for any shortfalls that may occur due to reductions in sales tax or fuel taxes due to the COVID-19 pandemic.

Claims made on the 19/20 TDA apportionment are identified in the following board item.

STAFF RECOMMENDATION: Staff requests the Board approve the Revised 19/20 TDA Findings of Apportionment.

Key staff: Julie Quinn, BCAG Chief Fiscal Officer
Iván García, Transportation Programming Specialist

**STATE TRANSIT ASSISTANCE FUND (STA)
and
LOCAL TRANSPORTATION FUND (LTF)
Fiscal Year 2019/20
Revised Findings of Apportionment**

6/25/2020

STA - Total Funds = \$ 2,085,967

Jurisdiction	PUC 99313	PUC 99314	2019/20 Allocation	Change in TDA Feb 2020 Revised Finding
BRT OPERATIONS	\$ 1,878,040	\$ 120,509	\$ 1,998,549	(244,550)
BUTTE CO			\$ -	-
BIGGS			\$ -	-
CHICO			\$ -	-
GRIDLEY FLYER	\$ 86,000	\$ 1,418	\$ 87,418	-
OROVILLE			\$ -	-
PARADISE			\$ -	-
TOTAL	1,964,040	\$ 121,927	\$ 2,085,967	\$ (244,550)

STA Source: Revised estimate of State Controller's Office November 2019; Fund Balance available to cover 10% shortfall.

LTF - Total Funds = \$ 9,677,701

Jurisdiction	Population	Pop %	2019/20 Allocation	Change in TDA Feb 2020 Revised Finding
	0			
BCAG/Admin	N/A	N/A	\$ 550,000	-
BC AUDITOR/Admin	N/A	N/A	\$ 10,000	-
BRT CAPITAL			\$ 1,200,000	(900,000)
BRT OPERATIONS	N/A	N/A	\$ 2,080,211	244,550
BUTTE CO	81,707	35.90%	\$ 2,095,430	-
BIGGS	1,913	0.84%	\$ 49,060	-
CHICO	92,348	40.57%	\$ 2,368,325	-
GRIDLEY	6,937	3.05%	\$ 177,904	-
OROVILLE	18,144	7.97%	\$ 465,315	-
PARADISE	26,572	11.67%	\$ 681,456	-
TOTAL	227,621	100.00%	\$9,677,701	\$ (655,450)

LTF Source: Butte County Auditor's Office estimate of \$9,033,151 for FY 19/20 plus \$644,550 Fund Balance

Source: Population - Department of Finance Report E-1 for Jan 1, 2018

FY 19-20 Agency Apportionments for STA and LTF				Change in TDA Feb 2020 Revised Finding
AGENCY	STA	LTF	TOTAL	
BCAG		\$ 550,000	\$ 550,000	
AUDITOR		\$ 10,000	\$ 10,000	
BUTTE REGIONAL TRANSIT	\$ 1,998,549	\$ 3,280,211	\$ 5,278,760	\$ (900,000)
BUTTE COUNTY		\$ 2,095,430	\$ 2,095,430	\$ -
BIGGS		\$ 49,060	\$ 49,060	\$ -
CHICO		\$ 2,368,325	\$ 2,368,325	\$ -
GRIDLEY	\$ 87,418	\$ 177,904	\$ 265,322	\$ -
OROVILLE		\$ 465,315	\$ 465,315	\$ -
PARADISE		\$ 681,456	\$ 681,456	\$ -
TOTAL	\$ 2,085,967	\$ 9,677,701	\$ 11,763,668	\$ (900,000)

Change in Funding:		FY 19/20 Feb 2020 Finding	FY 19/20 May 2020 Finding	Change in TDA
	STA	\$ 2,330,517	2,085,967	\$ (244,550)
	LTF	\$ 10,333,151	9,677,701	(655,450)
				\$ (900,000)
Change in Distribution:				
	BRT	\$ 6,178,760	5,278,760	\$ (900,000)
	Jurisdictions	\$ 5,924,908	5,924,908	-
				\$ (900,000)

BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING
ITEM #5



BCAG BOARD OF DIRECTORS

Item #5 Consent

June 25, 2020

APPROVAL OF 2019/20 FINAL TRANSPORTATION DEVELOPMENT ACT (TDA) CLAIMS

PREPARED BY: Julie Quinn, Chief Fiscal Officer

ISSUE: The Transportation Development Act (TDA) requires that the BCAG Board of Directors approves by resolution all claims filed by the cities, town, county, BRT and BCAG for the allocation of TDA funds.

DISCUSSION: The 2019/20 TDA claims are revised to reflect the Final 19/20 Apportionments included in the previous item. Final claims reflect the June 30, 2019 TDA audit results as well as any adjustments to budgeted use of funds. The jurisdictions must file an expenditure plan to claim those funds and identify their planned expenditures in accordance with TDA regulations.

State Transit Assistance (STA) provides funding solely for public transportation services while Local Transportation Fund (LTF) allocation priorities are as follows:

1. TDA Administration
2. Planning and Programming
3. Pedestrian and Bicycle projects
4. Transit and Rail services
5. Other transportation purposes including additional transit, bicycle and streets and roads. These claims may only be apportioned when all other uses of the funds have been exhausted.

Each of the attached Expenditure Plans identifies the code under which funds are claimed. The related resolution identifies the allocation of LTF and STA expenditures by jurisdiction and allows for flexibility should minor adjustments be necessary. Staff has reviewed the attached claims and found them to be in accordance with the TDA guidelines and within the apportionments approved by this Board.

BCAG Board of Directors Item #5

June 25, 2020

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The following is a summary of the Butte County TDA Allocation being claimed:

Claimant:	LTF:	STA:	Totals:
BCAG	\$ 550,000	\$ -0-	\$ 550,000
County Auditor	\$ 10,000	\$ -0-	\$ 10,000
Butte Regional Transit	\$ 3,280,211	\$ 1,998,549	\$ 5,278,760
Butte County	\$ 2,095,430	\$ -0-	\$ 2,095,430
City of Biggs	\$ 49,060	\$ -0-	\$ 49,060
City of Chico	\$ 2,368,325	\$ -0-	\$ 2,368,325
City of Gridley	\$ 177,904	\$ 87,418	\$ 265,322
City of Oroville	\$ 465,315	\$ -0-	\$ 465,315
Town of Paradise	\$ 681,456	\$ -0-	\$ 681,456
Totals	\$ 9,677,701	\$ 2,085,967	\$ 11,763,668

Be it noted that population changes due to the Camp Fire were not included in the current year amounts per the initial Findings of Apportionment approved by the BCAG board in May of 2019. Updated population figures will be utilized in future apportionments.

STAFF RECOMMENDATION: Staff requests the Board adopt **Resolution No. 2019/20-17** to approve the Final TDA Claims for fiscal year 2019/20.

Key staff: Julie Quinn, BCAG Chief Fiscal Officer
Iván García, Transportation Programming Specialist



**BUTTE COUNTY ASSOCIATION OF GOVERNMENTS
RESOLUTION NO 2019/20-17**



**RESOLUTION OF THE FINAL ALLOCATION OF TRANSPORTATION
DEVELOPMENT ACT (TDA) FUNDS TO THE BUTTE COUNTY JURISDICTIONS
FOR FISCAL YEAR 2019/20**

WHEREAS, the Butte County Association of Governments has been designated by the Secretary of the State of California, Business and Transportation Agency, as the Regional Transportation Planning Agency (RTPA) for Butte County, pursuant to the provisions of the Transportation Development Act of 1971, as amended; and

WHEREAS, it is the responsibility of the Butte County Association of Governments, under the provision of the Transportation Development Act, to review transportation claims and make allocations of funds from the Local Transportation Fund and the State Transit Assistance fund based on the claims; and

WHEREAS, the Auditor of Butte County is required to pay monies in the fund to the claimants pursuant to allocation instructions received by him/her from the Butte County Association of Governments; and

WHEREAS, the Butte County Association of Governments has reviewed this claim for Transportation Development Act funds and has made the following findings and allocations:

1. The claimants proposed expenditures are in conformity with the Regional Transportation Plan.
2. The level of passenger fares and charges is sufficient to enable the operator or transit service claimant to meet the fare revenue requirements of Public Utilities Code Sections 99268.2, 99268.3, 99268.5, and 99268.9, as they may be applicable to the claimant *and as amended for Covid-19 regulatory changes*.
3. The claimant is making full use of federal funds available under the Federal Transit Act, as amended.
4. The claimant has prepared and submitted the Local Transportation Fund (LTF) and State Transit Assistance (STA) Fund Annual Project and Expenditure Plan.
5. The sum of the claimant's allocation from the State Transit Assistance Fund and the Local Transportation Fund does not exceed the amount the claimant is eligible to receive during the fiscal year.
6. Priority consideration has been given to claims to offset reductions in federal operating assistance and the unanticipated increase in the cost of fuel, to enhance existing public transportation services, and to meet high priority regional, countywide, or area wide public transportation needs.
7. The regional entity may allocate funds to an operator for the purposes specified in Section 6730 of the California Code of Regulations only if, in the resolution allocating the funds, it also finds the following:

- a) The operator has made a reasonable effort to implement the productivity improvements recommended pursuant to Public Utilities Code Section 99244. This finding shall make specific reference to the improvements recommended and to the efforts made by the operator to implement them.
- b) For an allocation made to an operator for its operating costs, that the operator is not precluded by any contract entered into on or after June 28, 1979, from employment of part time drivers or from contracting with common carriers of persons operating under a franchise or license.
- c) A certification by the Department of the California Highway Patrol verifying that the operator is in compliance with Section 1808.1 of the Vehicle Code, as required in Public Utilities Code Section 99251. The certification shall have been completed within the last 13 months, prior to filing claims.
- d) The operator is in compliance with the eligibility requirements of Public Utilities Code Section 99314.6 *and as amended for Covid-19 regulatory changes.*

ALLOCATION to BUTTE COUNTY Jurisdictions for FY 19/20 is as follows:

Claimant:	LTF:	STA:	Totals
BCAG	\$ 550,000	\$ -0-	\$ 550,000
County Auditor	\$ 10,000	\$ -0-	\$ 10,000
Butte Regional Transit	\$ 3,280,211	\$ 1,998,549	\$ 5,278,760
Butte County	\$ 2,095,430	\$ -0-	\$ 2,095,430
City of Biggs	\$ 49,060	\$ -0-	\$ 49,060
City of Chico	\$ 2,368,325	\$ -0-	\$ 2,368,325
City of Gridley	\$ 177,904	\$ 87,418	\$ 265,322
City of Oroville	\$ 465,315	\$ -0-	\$ 465,315
Town of Paradise	\$ 681,456	\$ -0-	\$ 681,456
Totals	\$ 9,677,701	\$ 2,085,967	\$ 11,763,668

NOW, THEREFORE, BE IT RESOLVED THAT, all allocations have been prepared in accordance with the above findings and are hereby approved and that the Executive Director is authorized to sign said allocations and to issue the instructions to the County Auditor to pay claimants in accordance with the above allocations as funds become available.

BE IT FURTHER RESOLVED THAT, the Butte County Association of Governments authorizes its staff to make any minor technical adjustments that may be necessary to ensure the claimants and BCAG are in compliance of the Transportation Development Act.

PASSED AND ADOPTED by the Butte County Association of Governments on the 25th day of June 2020 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

BILL CONNELLY, CHAIR
BUTTE COUNTY ASSOCIATION OF GOVERNMENTS

ATTEST:

JON A. CLARK, EXECUTIVE DIRECTOR
BUTTE COUNTY ASSOCIATION OF GOVERNMENTS

BUTTE COUNTY ASSOCIATION OF GOVERNMENTS
LOCAL TRANSPORTATION FUND (LTF) AND STATE TRANSIT ASSISTANCE (STA) FUND
ANNUAL PROJECT AND EXPENDITURE PLAN

Claimant: Butte County Auditor's Office

Fiscal Year 2019/2020
Submitted June 2020

TDA STATUTE DESCRIPTION & LOCAL AGENCY PROJECT TITLE	SOURCE OF FUNDING						TOTAL
	CLAIMED FUNDS		CLAIMED FUNDS		OTHER FUNDING SOURCES		
	TDA - LTF		TDA - STA		OTHER FUNDS	SOURCE	
	LTF \$ amount	PUC Article & Section	STA \$ amount	CCR Section			
TDA Administration Allocations	10,000	Article 3, Sec 99233.1					10,000
							-
							-
							-
							-
							-
SUB TOTAL	10,000		-		-	-	10,000

SUPPLEMENTAL INFO:	LTF	Total
Apportionments:	10,000	10,000
	Apportionment	Claimed
LTF Balance	10,000	10,000
		Balance
		-

Auditor's Office: Rebecca Mittag 552-3607

BCAG Contact: Ivan Garcia/Julie Quinn 530-809-4616

BUTTE COUNTY ASSOCIATION OF GOVERNMENTS
LOCAL TRANSPORTATION FUND (LTF) AND STATE TRANSIT ASSISTANCE (STA) FUND
ANNUAL PROJECT AND EXPENDITURE PLAN

Claimant: Butte County Association of Governments

Fiscal Year **2019/2020**
Submitted June 2020

TDA STATUTE DESCRIPTION & LOCAL AGENCY PROJECT TITLE	SOURCE OF FUNDING						TOTAL
	CLAIMED FUNDS		CLAIMED FUNDS		OTHER FUNDING SOURCE		
	TDA - LTF		TDA - STA		OTHER FUNDS	SOURCE	
	LTF \$ amount	PUC Article & Section	STA \$ amount	CCR Section			
TDA Administration	111,690	Article 3, Sec 99233.1					111,690
Planning & Programing	438,310	Article 3, Sec 99233.2					438,310
							-
							-
							-
							-
							-
SUB TOTAL	550,000		-		-	-	550,000

SUPPLEMENTAL INFO:	LTF	Total
Apportionments:	550,000	550,000
	Apportionment	Claimed
LTF Balance	550,000	550,000
		Balance
		-

BCAG Contact: Ivan Garcia 530-809-4616
Julie Quinn, BCAG CFO, 809-4616

**LOCAL TRANSPORTATION FUND (LTF) AND STATE TRANSIT ASSISTANCE (STA) FUND
ANNUAL PROJECT AND EXPENDITURE PLAN**

Claimant:

Butte Regional Transit

Fiscal Year 2019/2020

Submitted June 2020

TDA STATUTE DESCRIPTION & LOCAL AGENCY PROJECT TITLE	SOURCE OF FUNDING						TOTAL
	CLAIMED FUNDS		CLAIMED FUNDS		OTHER FUNDING SOURCES		
	TDA - LTF		TDA - STA		OTHER FUNDS	SOURCE	
	LTF \$ amount	PUC Article & Section	STA \$ amount	CCR Section			
Support of Public Transp System /B Line Capital Reserve (general)	400,000	Art 4. Sec. 99262					400,000
Support of Public Transp System /B Line Capital Reserve (busses)	800,000	Art 4. Sec. 99262			-		800,000
Support of Public Transp System / B Line Ops. FIXED ROUTE	698,947	Art 4. Sec. 99260 (a)	1,998,549	Art 4, Sec 6730 (a)			2,697,496
Support of Public Transp System/ B Line Ops. PARATRANSIT	1,381,264	Art 4. Sec. 99260 (a)					1,381,264
SUB TOTAL	3,280,211		1,998,549		-	-	5,278,760

BRT Contact: Andy Newsum 809-4616

BCAG: Ivan Garcia or Julie Quinn 809-4616

SUPPLEMENTAL INFO:						
B Line Obligations:	Operating Budget	Carryover Credit	Capital Reserve	Capital Purchase	Total	
Fixed Route	3,213,751	(516,255)	400,000	800,000	3,897,496	
Paratransit	2,038,214	(656,950)	-	-	1,381,264	
Total	5,251,965	(1,173,205)	400,000	800,000	5,278,760	
			Apportionment	Claimed	Balance	
			STA Funds Remaining	1,998,549	1,998,549	-
			LTF Funds Remaining	3,280,211	3,280,211	-

FY 19/20 APPORTIONMENTS		
LTF	STA	Total
3,280,211	1,998,549	5,278,760

BUTTE COUNTY ASSOCIATION OF GOVERNMENTS
LOCAL TRANSPORTATION FUND (LTF)
ANNUAL PROJECT AND EXPENDITURE PLAN

Claimant: Butte County Public Works

Fiscal Year 2019/2020
Submitted June 2020

TDA STATUTE DESCRIPTION & LOCAL AGENCY PROJECT TITLE	SOURCE OF FUNDING						TOTAL STREETS & ROADS PROJECTS-w/TDA
	CLAIMED FUNDS		FUND BALANCE USED		OTHER FUNDING SOURCES		
	TDA - LTF		TDA - LTF		OTHER FUNDS	SOURCE	
	LTF \$ amount	PUC Section	LTF \$ amount	PUC Section			
TD fund 0131 Administration- County support services	9,483	Art 3, Sec 99233.1					9,483
Payment Under Contract for Public Transportation Gridley Flyer	6,000	Art 8, 99400 (c)					6,000
Rail Passenger Service Amtrak-Chico	1,680	Art 8, 99400 (b)					1,680
Streets and Roads - Road Maintenance Incl. Transp. Planning	1,657,132	Art 8, 99402	23,155	Art 8, 99402			1,680,287
SUB TOTAL	1,674,295		23,155		-	-	1,697,450

Local Contact: Amanda Partain 538-7681 BCAG- Ivan Garcia or Julie Quinn : 809-4616

LTF funds claimed and held by the jurisdiction:

TDA Revenue Classification:	7/1/19 Beg Fund Balance	19/20 Revenue	19/20 Expense	Estimated End Fund Balance
Transit LTF	-	17,163	17,163	-
Transportation LTF-	102,070	1,657,132	1,680,287	78,915
Total County TDA Fund Balance	102,070	1,674,295	1,680,287	78,915

FY 19/20 LTF APPORTIONMENT	
Original	1,674,295
Additional	421,135
Total	2,095,430
Amount claimed	(1,674,295)
19/20 LTF-Available to claim	421,135

BUTTE COUNTY ASSOCIATION OF GOVERNMENTS
LOCAL TRANSPORTATION FUND (LTF)
ANNUAL PROJECT AND EXPENDITURE PLAN

Claimant:

City of Biggs

Fiscal Year 2019/2020

Submitted June 2020

TDA STATUTE DESCRIPTION & LOCAL AGENCY PROJECT TITLE	SOURCE OF FUNDING						TOTAL STREETS & ROADS PROJECTS- w/TDA
	CLAIMED FUNDS		FUND BALANCE USED		OTHER FUNDING SOURCES		
	TDA - LTF		TDA - LTF		OTHER FUNDS	SOURCE	
	LTF \$ amount	PUC Section	LTF \$ amount	PUC Section			
Streets & Roads Maintenance	39,200	Art 8, 99400(a)	106,663	Art 8, 99400(a)	36,137	TBD	182,000
							-
							-
SUB TOTAL	39,200		106,663		36,137	-	182,000

Local Contact: Mark Sorensen 868-5393, Roben Benish 868-0102, Roy Seiler 934-8841

LTF funds claimed and held by the jurisdiction:

TDA Revenue Classification:	7/1/19 Beg Fund Balance	19/20 Revenue	19/20 Expense	Estimated End Fund Balance
Transit LTF	-	-	-	-
Transportation- LTF	106,663	39,200	145,863	-
Total TDA Fund	106,663	39,200	145,863	-

FY 19/20 LTF APPORTIONMENT	
Original	39,200
Additional	9,860
Total	49,060
Amount claimed	(39,200)
19/20 LTF-Available to claim	9,860

BUTTE COUNTY ASSOCIATION OF GOVERNMENTS
LOCAL TRANSPORTATION FUND (LTF)
ANNUAL PROJECT AND EXPENDITURE PLAN

Claimant: City of Chico

Fiscal Year 2019/2020
Submitted June 2020

TDA STATUTE DESCRIPTION & LOCAL AGENCY PROJECT TITLE	SOURCE OF FUNDING						TOTAL STREETS & ROADS PROJECTS-w/TDA
	CLAIMED FUNDS		FUND BALANCE USED		OTHER FUNDING SOURCES		
	TDA - LTF		TDA - LTF		OTHER FUNDS	SOURCE	
	LTF \$ amount	PUC Section	LTF \$ amount	PUC Section			
General Public transit services / Transit Service (212-653)	50,000	Article 8, 99400 (c)	-	Article 8, 99400 (c)			50,000
Planning and Administration / Transit Service (212-653)	4,127	Article 8, 99400 (d)	1,540	Article 8, 99400 (d)			5,667
Transit Center Maint. & Utilities / Transit Service (212-653)		Article 8, 99400 (e)	22,001	Article 8, 99400 (e)			22,001
Passenger Rail Operations & Capital / Transportation -Depot (212-659)	51,144	Article 8, 99400 (b)					51,144
Projects for Pedestrians and Bicycles / Transportation (212-654)	108,405	Article 8, 99400 (a)			-		108,405
Streets and Roads Claims / Planning and Planning Process Admin/ Indirect Cost (212-000) & (212-995)	68,259	Article 8, 99402			-		68,259
Public Right-of-Way Maintenance / Traffic Safety (212-650)	30,000	Article 8, 99402					30,000
Streets and Roads Claims / Planning and Planning Process Transportation-Planning (212-655)	163,524	Article 8, 99402			-		163,524
Streets and Roads - Road Maintenance Incl. Transp. Planning (9001)	100,000	Article 8, 99402					100,000
Capital Projects (roads) 50316, 50410	166,000	Article 8, 99400 (a)					166,000
Capital Projects (bike/ped) 13046, 50160, 50307, 50347, 50166	1,150,886	Article 8, 99400 (a)					1,150,886
SUB TOTAL	1,892,345		23,541		-	-	1,915,886

Local Contact: Kathryn Mathes: 879-7343 BCAG - Ivan Garcia or Julie Quinn : 809-4616

LTF funds claimed and held by the jurisdiction:

TDA Revenue Classification:	7/1/19 Beg Fund Balance	19/20 Revenue	19/20 Expense	Estimated End Fund Balance
Transit LTF	77,084	105,271	128,812	53,543
Transportation LTF	1,678,724	1,787,074	1,787,074	1,678,724
Total Chico Transportation Fund	1,755,808	1,892,345	1,915,886	1,732,267

FY 19/20 LTF APPORTIONMENT	
Original	1,892,345
Additional	475,980
Total	2,368,325
Amount claimed	(1,892,345)
19/20 LTF-Available to claim	475,980

BUTTE COUNTY ASSOCIATION OF GOVERNMENTS
LOCAL TRANSPORTATION FUND (LTF) AND STATE TRANSIT ASSISTANCE (STA) FUND
ANNUAL PROJECT AND EXPENDITURE PLAN

Claimant:

City of Gridley

Fiscal Year

2019/2020

Submitted June 2020

TDA STATUTE DESCRIPTION & LOCAL AGENCY PROJECT TITLE	SOURCE OF FUNDING						TOTAL
	CLAIMED FUNDS		CLAIMED FUNDS		OTHER FUNDING SOURCES		
	TDA - LTF		TDA - STA		OTHER FUNDS	SOURCE	
	LTF \$ amount	PUC Article & Section	LTF \$ amount	PUC Section			
Support of Public Transp System / Gridley Golden Flyer (700)	385	Article 4, 99260 (a)	87,418	Art 4, Sec 6730 (a)	197	SGR	88,000
Streets and Roads Maintenance (430)	50,000	Article 8, 99402					50,000
Grind and replace: Spruce, California, Nevada, Oregon Streets (430)	91,764	Article 8, 99402			174,236	Fund balance 430	266,000
							-
SUB TOTAL	142,149		87,418		174,433	-	404,000

Local Contact: Ishrat Khan 846-5695

BCAG: Ivan Garcia or Julie Quinn 809-4616

Funds claimed and held by the jurisdiction:

TDA Revenue Classification:	7/1/19 Beg Fund Balance	19/20 Revenue	19/20 Expense	Estimated End Fund Balance
Transit (700) - SGR	-	197	197	-
Transit (700)- STA	-	87,418	87,418	-
Transit (700) - LTF	(105,173)	385	385	(105,173)
Transportation (430) LTF	599,580	141,764	316,000	425,344
Total TDA Funds	494,407	229,764	403,803	320,171

	FY 19/20 APPORTIONMENT	
	STA	LTF
Original	87,418	142,149
Additional	-	35,755
Total	87,418	177,904
Amount claimed	(87,418)	(142,149)
Available to claim in 20-21	0	35,755

BUTTE COUNTY ASSOCIATION OF GOVERNMENTS
LOCAL TRANSPORTATION FUND (LTF)
ANNUAL PROJECT AND EXPENDITURE PLAN

Claimant: City of Oroville

Fiscal Year 2019/2020
Submitted June 2020

TDA STATUTE DESCRIPTION & LOCAL AGENCY PROJECT TITLE	SOURCE OF FUNDING						TOTAL STREETS & ROADS PROJECTS-w/TDA
	CLAIMED FUNDS		FUND BALANCE USED		OTHER FUNDING SOURCES		
	TDA - LTF		TDA - LTF		OTHER FUNDS	SOURCE	
	LTF \$ amount	PUC Section	LTF \$ amount	PUC Section			
2019 Pavement Rehabilitation Projects	371,797	Article 8, 99402	258,659	Article 8, 99402			630,456
		Article 8, 99402			-		-
							-
SUB TOTAL	371,797		258,659		-	-	630,456

Local Contact: Ruth Wright 538-2412; BCAG: Ivan Garcia or Julie Quinn 809-4616

LTF funds claimed and held by the jurisdiction:

TDA Revenue Classification:	7/1/19 Beg Fund Balance	19/20 Revenue	19/20 Expense	Estimated End Fund Balance
Transit - STA from Q4 18/19	(5,348)	7,639	-	2,291
Transportation LTF	754,186	371,797	630,456	495,527
Total TDA Funds	748,838	379,436	630,456	497,818

FY 19/20 LTF APPORTIONMENT	
Original	371,797
Additional	93,518
Total	465,315
Amount claimed	(371,797)
19/20 LTF-Available to claim	93,518

BUTTE COUNTY ASSOCIATION OF GOVERNMENTS

LOCAL TRANSPORTATION FUND (LTF)
ANNUAL PROJECT AND EXPENDITURE PLAN

Claimant: Town of Paradise

Fiscal Year 2019/2020
 Submitted June 2020

TDA STATUTE DESCRIPTION & LOCAL AGENCY PROJECT TITLE	SOURCE OF FUNDING						TOTAL STREETS & ROADS PROJECTS-w/TDA
	CLAIMED FUNDS		FUND BALANCE USED		OTHER FUNDING SOURCES		
	TDA - LTF		TDA - LTF		OTHER FUNDS	SOURCE	
	LTF \$ amount	PUC Section	LTF \$ amount	PUC Section			
Streets and Roads- Administration & Planning process	-	Art 8, 99402	26,121	Art 8, 99402			26,121
Streets and Roads- Pearson Road Safe Routes to School (9371)	-	Art 8, 99402	665	Art 8, 99402			665
Streets and Roads- Almond Multi-modal (CIP 9377)	-	Art 8, 99402	9,403	Art 8, 99402			9,403
Streets and Roads- Memorial Trailway Enhancements (9378)	-	Art 8, 99402	8,608	Art 8, 99402			8,608
Streets and Roads- Ponderosa Safe Routes to School (CIP 9380)	-	Art 8, 99402	(107)	Art 8, 99402			(107)
Streets and Roads- Skyway at Black Olive Signal (CIP 9382)	-	Art 8, 99402	10,500	Art 8, 99402			10,500
Streets and Roads- Almond Underground Utility District (CIP 9392)	-	Art 8, 99402	-	Art 8, 99402			-
							-
SUB TOTAL	-		55,190		-	-	55,190

Gina Will 872-6291 x119 gwill@townofparadise.com BCAG: Ivan Garcia or Julie Quinn 809-4616

LTF funds claimed and held by the jurisdiction:

TDA Revenue Classification:	7/1/19 Beg Fund Balance	19/20 Revenue	19/20 Expense	Estimated End Fund Balance
Transit Fund	28,961	-	-	28,961
Transportation Fund	656,978	-	55,190	601,788
Total Paradise TDA Fund Balance	685,939	-	55,190	630,749

FY 19/20 LTF APPORTIONMENT	
Original	544,499
Additional	136,957
Total	681,456
Amount claimed	-
19/20 LTF-Available to claim	681,456

BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING
ITEM #6



BCAG BOARD OF DIRECTORS

Item #6 Action

June 25, 2020

AUTHORIZATION FOR CHAIR TO SIGN LETTER TO CALTRANS DISTRICT 3 REGARDING STATE ROUTE 99/NEAL ROAD SIGNAL WARNING SYSTEM

PREPARED BY: Jon Clark, Executive Director

ISSUE: Caltrans District 3 will be installing a new signal warning system at State Route 99 & Neal Road in the Spring of 2021, the BCAG Board is requesting that Caltrans District 3 install the new signal warning system by the end of this calendar year.

DISCUSSION: There have been several fatalities and collisions over the past five years at the intersection of State Route 99 and Neal Road south of the City of Chico. The most recent accident occurred on June 10th of this year and resulted in two fatalities and five injuries.

This intersection is heavily used by drivers going and coming from the Town of Paradise and waste haulers going to the Butte County Land Fill. In addition, within the next two months, the state will begin the removal of dead trees on public right-of-ways in the Town of Paradise which will significantly increase the truck traffic at this intersection.

Most of the fatalities and collisions at State Route 99 and Neal Road have resulted from northbound traffic, especially large trucks, not being able to stop in time when coming over the small ridge south of the signal. While the current signal system meets state standards, it does not function well at this location.

Supervisor Lambert and BCAG staff have been requesting Caltrans to change this signal warning system since 2014. BCAG staff has in the past presented other examples of signal warning systems used in other parts of the state and in other states, however none of these examples met current state standards. Finally, in April of this year, Caltrans identified a new proposed signal warning system that they are planning to install at State Route 99 and Neal Road and at State Route 99 and Gardner Avenue. The new system will provide more information on the signal status ahead and will be placed further south of the intersections and in the medians providing drivers a more advanced notice of the signal ahead. Caltrans is scheduled to install the new signal warning system in the Spring of 2021.

As a result of the most recent accident at State Route 99 and Neal Road on June 10th, and with the near startup of the state's tree removal program in the Town of Paradise, staff is requesting the Boards authorization to send the attached letter to Caltrans District 3 requesting that they expedite the installation of the SR 99/Neal Road signal warning system to this year.

BCAG Board of Directors Meeting – Item #6

June 25, 2020

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STAFF RECOMMENDATION: The Executive Director is recommending that the BCAG Board of Directors authorize the Chair to sign the attached letter which will then be sent to Caltrans District 3.

Key Staff: Jon Clark, Executive Director
 Andy Newsum, Deputy Director
 Ivan Garcia, Programming Specialist



326 Huss Drive, Suite 150
Chico, California 95928
(530) 809-4616 FAX (530) 879-2444

June 23, 2020

Mr. Amarjeet Benipal
District Direct
Caltrans District 3
703 B Street
Marysville, CA 95901

Dear Mr. Benipal:

As the Chair of the Butte County Association of Governments (BCAG), I am writing to regarding the two fatalities and five injuries that resulted from an accident on Wednesday June 10, 2020 at the intersection of State Route 99 and Neal Road in Butte County.

These fatalities and injuries are the latest in a series of fatalities and injuries that have occurred at this intersection in Butte County that are very concerning to the BCAG Board of Directors, our member agencies, and the traveling public.

Since 2014, Supervisor Steve Lambert and BCAG staff have been requesting an improved advanced signal warning system at State Route 99 and Neal Road specifically for the northbound traffic lanes. In April of this year, Caltrans District 3 finally identified a proposed signal warning system that would better inform northbound drivers of the signal at State Route 99 and Neal Road. The proposed system was reviewed with Supervisor Lambert and BCAG staff in April of this year and given support to move forward. Unfortunately, this new signal warning system was not in place prior to the accident on June 10, 2020.

Caltrans District 3 has indicated that the new signal warning system will be installed in the spring of 2021. The BCAG board of Directors is strongly requesting that installation of this new signal warning system be expedited and installed as soon as possible or by the end of this calendar year. This intersection is heavily used by traffic going to the Town of Paradise and by local waste haulers traveling to the Butte County Landfill. In addition, beginning in the next two months, the state will begin their dead tree removal program on public right-of-ways in the Town of Paradise which will significantly increase large truck traffic on Neal Road. This process is scheduled to last up to nine months.

Again, installation of the new advanced signal warning system at State Route 99 and Neal Road is of the highest priority and the BCAG Board of Directors respectfully requests that Caltrans District 3 make every effort to install this safety project this year.

Thank you for your consideration.

Mr. Amarjeet Benipal
District Direct
Caltrans District 3
703 B Street
Marysville, CA 95901
Page 2

Sincerely,

Bill Connelly
Chair, BCAG Board of Directors

C:
County of Butte
City of Biggs
City of Chico
Town of Paradise
City of Oroville
City of Gridley

BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING
ITEM #7



BCAG BOARD OF DIRECTORS

Item #7 Action

June 25, 2020

APPROVAL OF BUTTE REGIONAL TRANSIT (BRT) BUTTE COUNTY ASSOCIATION OF GOVERNMENTS (BCAG) PUBLIC TRANSPORTATION AGENCY SAFETY PLAN (PTASP)

PREPARED BY: Andy Newsum, Deputy Director

ISSUE: On July 19, 2018, FTA published the Public Transportation Agency Safety Plan (PTASP) Final Rule, which requires certain operators of public transportation systems that receive federal funds under FTA's Urbanized Area Formula Grants to develop safety plans that include the processes and procedures to implement Safety Management Systems (SMS).

DISCUSSION: Following the FTA published Final Rule on July 18, 2018, the Rule became effective on July 19, 2019. BCAG, as an operator of Public Transportation and acting as the Butte Regional Transit Administrative Body, must complete an agency certified Agency Safety Plan (ASP) by July 20, 2020. Attached for reference is the letter issued by the US Department of Transportation – Federal Transit Administration (FTA) informing BCAG/BRT of the requirement and associated deadline.

The plan must include safety performance targets. Transit operators also must certify they have a safety plan in place meeting the requirements of the rule by July 20, 2020. The plan must be updated and certified by the transit agency annually. The rule applies to all operators of public transportation systems that are recipients and sub-recipients of federal financial assistance under the Urbanized Area Formula Program (49 U.S.C. § 5307).

Staff, in consultation with Transdev Services, Inc., developed the DRAFT "*Butte Regional Transit (BRT) Butte County Association of Governments (BCAG), Public Transportation Agency Safety Plan (PTASP)*" and forwarded it to the FTA Technical Advisory Committee. Comments were received, incorporated and a Final Draft developed which is now ready for adoption by the BCAG/BRT Board of Directors. The document is available for review at:

<http://www.bcag.org/documents/BCAG%20BOD/Attachment%20to%20-7%20PTASP.pdf>

STAFF RECOMMENDATION: Staff recommends the BCAG Board approve and certify the "*Butte Regional Transit (BRT) Butte County Association of Governments (BCAG), Public Transportation Agency Safety Plan (PTASP)*" and authorize the Board Chair and Executive Director to sign on behalf of BCAG and BRT.

BCAG Board of Directors Item #7

June 25, 2020

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Key Staff: Jon Clark, Executive Director
 Andy Newsum, Deputy Director
 Jim Peplow, Senior Transit Planner
 Sara Cain, Associate Planner



U.S. Department
of Transportation

Federal Transit
Administration

Administrator

1200 New Jersey Avenue, SE
Washington, DC 20590

JUL 19 2019

Dear Colleague:

I am writing to alert you to an important, upcoming safety deadline, July 20, 2020. We are now one year from the compliance deadline for the Public Transportation Agency Safety Plan (PTASP) regulation. The Federal Transit Administration (FTA) published the PTASP Regulation, 49 C.F.R. Part 673, on July 19, 2018, and the regulation takes effect on July 19, 2019. The PTASP regulation implements a risk-based Safety Management System (SMS) approach and requires recipients or subrecipients of financial assistance under the Urbanized Area Formula Program (49 U.S.C. Section 5307) and rail transit agencies to have a safety plan in place no later than July 20, 2020. This Final Rule completed the regulatory foundation of FTA's National Public Transportation Safety Program.

Ensuring the safety of our nation's public transportation systems is the U.S. Department of Transportation and FTA's top priority. The PTASP regulation is not one-size-fits-all and offers flexibility for transit agencies in the development of their safety plans.

Since the publication of the PTASP regulation, the FTA has provided guidance and technical assistance to support agencies with the development of their safety plans. To date, we have hosted more than 20 webinars with over 4,000 participants attending. You can register for our monthly webinars and access other PTASP tools and resources, including past webinar materials, at <https://www.transit.dot.gov/PTASP>. The FTA will also provide a Technical Assistance Center to support transit agencies with developing and implementing their agency safety plans. We encourage you to subscribe to our monthly newsletter which includes PTASP-related articles and upcoming webinar, training, and event information, at <https://www.transit.dot.gov/regulations-and-guidance/safety/tso-spotlight-newsletter>.

As part of our ongoing technical assistance, the FTA is holding one-day PTASP bus workshops in July and August 2019, and a dedicated PTASP training for rail transit agencies at FTA's Joint State Safety Oversight and Rail Transit Agency Workshop in September. Registration is open to staff and contractors of recipients and subrecipients that are responsible for drafting or implementing safety plans. These workshops will allow you to learn more about the PTASP regulation requirements, how to implement an SMS, how to create safety plans, and share best practices. Additionally, our staff will continue to speak at major industry conferences throughout the year to provide you with helpful information to support compliance with the regulation and development of your agency safety plans.

Safety is our number one priority, and we are here to work with you to make transit even safer. If you need information or assistance, or have suggestions on how we can support your development of a compliant Agency Safety Plan, please contact Henrika Buchanan, FTA's Chief Safety Officer and Associate Administrator for the Office of Transit Safety and Oversight, at (202) 366-1783 or henrika.buchanan@dot.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "K. Jane Williams". The signature is written in a cursive style with a long horizontal flourish at the end.

K. Jane Williams
Acting Administrator

BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING
ITEM #8



BCAG BOARD OF DIRECTORS

Item #8 Information

June 25, 2020

2020 REGIONAL HOUSING NEEDS PLAN (RHNP) UPDATE

PREPARED BY: Chris Devine, Planning Manager

ISSUE: BCAG is required to update its Regional Housing Needs Plan (RHNP) every 8 years. The last update was completed in 2012. BCAG staff has initiated the 2020 update of the RHNP which is scheduled for adoption in December 2020.

DISCUSSION: The development of the 2020 RHNP update continues to move forward. As required by California Government Code Section 65584.04, BCAG staff and the consultant team at PlaceWorks recently prepared and administered a survey of BCAG's member jurisdictions to request information on factors to be considered in developing the draft RHNP allocation methodology. The survey questions are provided for the Board's information in **Attachment #1**. Information garnered through this survey, along with the input from the stakeholder virtual workshop held in May, will be used to develop three draft allocation methodologies.

These draft allocation methodologies will be reviewed with the City/Town/County Planning Directors Group at the June 25th meeting, then posted to the project website with notifications sent out to the stakeholder email distribution list. Input from these groups will lead to a preferred draft allocation methodology that will be brought to the BCAG Board of Directors for review at the July meeting.

Also, BCAG has received the final Regional Housing Needs Allocation (RHNA) numbers from the State Department of Housing and Community Development (HCD) (**Attachment #2**). These numbers are the same as the draft version reviewed by the City/Town/County Planning Directors group last month; the group concurred that the numbers seemed reasonable overall. This information has been posted to the project website with a notice sent out to the email distribution list.

The final RHNA numbers from the State are for the entire county and broken into four income groups (very-low, low, moderate and above-moderate). The BCAG RHNP determines how this regional housing need will be allocated on a "fair share" basis among the five municipalities and the unincorporated County. The draft allocation methodologies mentioned above will provide several options for achieving this, and input from the stakeholder group, the general public, and the planning staff from the municipalities and the County will shape these into a final preferred allocation methodology that will be a main component of the 2020 RHNP.

BCAG Board of Directors – Item #8

June 25, 2020

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BCAG staff will continue to keep the Board informed as development of the RHNP 2020 update continues.

STAFF RECOMMENDATION: This item is presented for the Board's information.

Key Staff: Chris Devine, Planning Manager
Brian Lasagna, Regional Analyst

BCAG 6th Cycle RHNP Survey

Introduction

The Regional Housing Needs Allocation Plan (RHNP) is governed by California Government Code. Section 65584.04(b) (1) states that “each council of governments shall survey each of its member jurisdictions to request, at a minimum, information regarding the factors listed in subdivision (e) that will allow the development of a methodology based upon the factors established in subdivision (e).” In other words, each Council of Governments must survey its member jurisdictions to gather data based on a set of required Factors for analysis in the RHNP development. These are listed below (including some which are new for the 6th RHNA Cycle, identified in bold):

1. Existing and projected jobs and housing relationship, particularly low-wage jobs and affordable housing
2. Lack of capacity for sewer or water service due to decisions outside jurisdiction’s control
3. Availability of land suitable for urban development
4. Lands protected from urban development under existing federal or state programs
5. County policies to preserve prime agricultural land
6. Distribution of household growth in the RTP and opportunities to maximize use of transit and existing transportation infrastructure
7. Agreements to direct growth toward incorporated areas
8. Loss of deed-restricted affordable units
9. Households paying more than 30 percent and more than 50 percent of their income in rent
10. The rate of overcrowding
11. Housing needs of farmworkers
12. Housing needs generated by a university within the jurisdiction
13. Housing needs of individuals and families experiencing homelessness
14. Units lost during a state of emergency that have yet to be replaced
15. The region’s GHG targets

Pursuant to the law, the questions in this survey ask about each of the above listed Factors to gather information which will inform the RHNP. Each question identifies the data already obtained that relate to the Factor, so that respondents may focus responses on filling in any data gaps. If a jurisdiction provides information, it should be in a format that is comparable across all jurisdictions.

Note: None of the information received may be used as a basis for reducing the total housing need established for the region pursuant to Government Code Section 65584.01.

BCAG 6th Cycle RHNP Survey

Participant Information

* 1. Name

* 2. Jurisdiction

* 3. Title

* 4. Phone Number

* 5. email Address

BCAG 6th Cycle RHNP Survey

6TH CYCLE RHNP REQUIRED OBJECTIVES AND FACTORS

The following question seeks to identify additional data and information that could inform the Objectives the RHNP is required to advance and/or the Factors required for consideration when developing the RHNP methodology.

This chart lists data collected in the first row and indicates, with an "x", which Objectives and/or Factors the data corresponds to. Note: data will be revised following the May PDG meeting, as appropriate, to reflect Camp Fire impacts across all jurisdictions.

Objectives/Factors	Data																						
	Household Growth Projections	Housing Tenure	Existing Housing Unit Types	Housing Cost Burden	Camp Fire Housing Lost	Agricultural Lands	Natural Hazards	Environmental Lands	Existing and Future Jobs	Jobs-Housing Balance	Affordable Housing Stock	Local Development Capacity	Homelessness	Childhood Poverty Status	Jobs-Housing Fit	Existing and Projected Sewer and Water Capacity	Overcrowding	Racial Distribution	Housing-Related VMT	Approved Residential Development	Farmworker Employment and Housing Needs	Infill Development Potential	
Existing and projected jobs/housing relationship, particularly low-wage jobs and affordable housing	X	X	X	X					X	X					X		X	X		X			
Lack of capacity for sewer or water service due to decisions outside jurisdiction's control																X							
Availability of land suitable for urban development						X	X	X				X											X
Lands protected from urban development under existing federal or State programs						X		X															
County policies to preserve prime agricultural land						X																	
Distribution of household growth in RTP and opps. to maximize use of transit & existing transportation infrastructure	X								X	X	X	X			X				X				X
Agreements to direct growth toward incorporated areas						X		X															
Loss of deed-restricted affordable units			X																				
Households paying more than 30 percent and more than 50 percent of their income in rent				X																			
The rate of overcrowding																	X						
Housing needs of farmworkers																						X	
Housing needs generated by a university within the jurisdiction	X	X	X																				
Units lost during a state of emergency that have yet to be replaced	X				X																		
The region's GHG targets	X								X	X									X				X
Increased housing supply and affordability				X		X	X	X				X					X						
Environmental justice														X				X	X				
Jobs-housing balance	X								X	X										X			
Affordability balance				X					X		X		X							X			
Affirmatively Further Fair Housing														X				X					
Have Data																							
Information needed																							

* 6. Are there additional data points that are important to consider in developing the BCAG RHNP?

Yes

No

If so, please specify.

7. Are you familiar with any data sources that might be relevant to this effort and provide information post-Camp Fire?

Yes

No

If yes, please list all.

BCAG 6th Cycle RHNP Survey

HOUSING OPPORTUNITIES AND CONSTRAINTS

The following questions are aimed at understanding existing opportunities and constraints to meeting the local jurisdiction's housing needs.

8. Which of the following apply to your jurisdiction as either an opportunity or a constraint for development of additional housing by 2030?

You can indicate that something is both an opportunity and a constraint, or leave both boxes unchecked if the issue does not have an impact on housing development in your jurisdiction. Check all that apply.

	Opportunity	Constraint
Water Capacity	<input type="checkbox"/>	<input type="checkbox"/>
Land Suitability	<input type="checkbox"/>	<input type="checkbox"/>
Lands protected by federal or State programs	<input type="checkbox"/>	<input type="checkbox"/>
County policies to preserve agricultural land	<input type="checkbox"/>	<input type="checkbox"/>
Availability of schools	<input type="checkbox"/>	<input type="checkbox"/>
Availability of parks	<input type="checkbox"/>	<input type="checkbox"/>
Availability of public or social services	<input type="checkbox"/>	<input type="checkbox"/>
Impact of climate change and natural hazards	<input type="checkbox"/>	<input type="checkbox"/>
Construction costs	<input type="checkbox"/>	<input type="checkbox"/>
Availability of construction workforce	<input type="checkbox"/>	<input type="checkbox"/>
Availability of surplus public land	<input type="checkbox"/>	<input type="checkbox"/>
Availability of vacant land	<input type="checkbox"/>	<input type="checkbox"/>
Financing/funding for affordable housing	<input type="checkbox"/>	<input type="checkbox"/>
Weak market conditions	<input type="checkbox"/>	<input type="checkbox"/>
Project labor agreements	<input type="checkbox"/>	<input type="checkbox"/>
Utility connection fees	<input type="checkbox"/>	<input type="checkbox"/>

Please explain any opportunities and/or constraints listed above, and/or list any additional opportunities or constraints.

9. The location and type of housing can play a key role in meeting State and regional targets to reduce greenhouse gas (GHG) emissions. What land use policies or strategies has your jurisdiction implemented to minimize GHG emissions?

Check all that apply.

- Energy efficiency standards in new construction or retrofits
- Investment in transit expansion
- Investment in maintaining or improving existing public transportation infrastructure
- Investment in pedestrian, bicycle, and active transportation infrastructure
- Land use changes that encourage a diversity of housing types and/or mixed-use development
- Land use changes to allow greater density near transit
- Incentives or policies to encourage housing development on vacant or underutilized land near transit
- Changes to parking requirements for new residential and/or commercial construction
- Increasing local employment opportunities to reduce commute lengths for residents
- Implementing a Climate Action Plan
- Other (please specify)

10. Does your jurisdiction collect data on homelessness within the jurisdiction and demand for transitional housing for those experiencing homelessness?

- Yes
- No

If so, please provide an estimate for the local homeless population and corresponding need for transitional housing.

11. What are the primary barriers or gaps your jurisdiction faces in meeting its RHNA goals for producing housing affordable to very low- and low-income households?

Check all that apply.

- Land use and zoning laws, such as minimum lot sizes, limits on multi-unit properties, height limits, or minimum parking requirements
- Local gap financing for affordable housing development
- Local affordable housing development capacity
- Availability of land
- Community opposition
- Other (please specify)

12. Over the course of a typical year, is there a need in your jurisdiction for housing for farmworkers?

- Yes
- No

If so, what is the total existing need for housing units for farmworkers in your jurisdiction, what portion of this need is currently unmet, and what is the data source for this information?

13. If your jurisdiction is not currently meeting the demand for farmworker housing, what are the main reasons for this unmet demand?

- Land use and zoning laws, such as minimum lot sizes, limits on multi-unit properties, height limits, or minimum parking requirements
- Lack of gap financing for affordable housing development
- Local affordable housing development capacity
- Availability of land
- Community opposition
- Other (please specify)

QUESTIONS ABOUT FAIR HOUSING ISSUES, GOALS, AND ACTIONS

As a result of recent legislation, RHNA and local Housing Elements are now required to “affirmatively further fair housing” [Government Code Section 65584(d)]. Per Government Code 65584(e), affirmatively furthering fair housing is defined as “taking meaningful actions, in addition to combating discrimination, that overcome patterns of segregation and foster inclusive communities free from barriers that restrict access to opportunity based on protected characteristics. Specifically, affirmatively furthering fair housing means taking meaningful actions that, taken together, address significant disparities in housing needs and in access to opportunity, replacing segregated living patterns with truly integrated and balanced living patterns, transforming racially and ethnically concentrated areas of poverty into areas of opportunity, and fostering and maintaining compliance with civil rights and fair housing laws.”

To comply with this requirement, BCAG is REQUIRED to collect information on local jurisdictions’ fair housing issues as well as strategies and actions for achieving fair housing goals.

14. Which of the following factors contribute to fair housing issues in your jurisdiction?

Check all that apply.

- Community opposition to proposed or existing developments
- Displacement of residents due to increased rents or other economic pressures
- Displacement of low-income residents and/or residents of color
- Displacement of residents due to natural hazards, such as wildfires
- Land use and zoning laws, such as minimum lot sizes, limits on multi-unit properties, height limits, or minimum parking requirements
- Occupancy standards that limit the number of people in a unit
- Location of affordable housing
- The availability of affordable units in a range of sizes (especially larger units)
- Foreclosure patterns
- Deteriorated or abandoned properties
- Lack of community revitalization strategies
- Lack of private investments in low-income neighborhoods and/or communities of color, including services or amenities
- Lack of public investments in low-income neighborhoods and/or communities of color, including services or amenities
- Lack of regional cooperation
- Access to financial services
- Lending discrimination
- Location of employers
- Location of environmental health hazards, such as factories or agricultural production
- Availability, frequency, and reliability of public transit
- Access to healthcare facilities and medical services
- Access to grocery stores and healthy food options
- Location of proficient schools and school assignment policies
- Creation and retention of high-quality jobs
- Range of job opportunities available
- The impacts of natural hazards, such as wildfires
- CEQA and the land use entitlement process
- Private discrimination, such as residential real estate "steering"
- Other (please explain)

15. What actions has your jurisdiction taken to overcome historical patterns of segregation or remove barriers to equal housing opportunity?

Check all that apply.

- Land use changes to allow a greater variety of housing types
- Dedicated local funding source for affordable housing development
- Support for affordable housing development near transit
- Support for the development of larger affordable housing units that can accommodate families (2- and 3-bedroom units, or larger)
- Support for the development of affordable housing for special needs populations (seniors, the disabled, those experiencing homelessness, those with mental health and/or substance abuse issues, etc.)
- Support for the development of affordable housing on publicly-owned land
- Exploring partnerships with Community Development Financial Institutions, large regional employers, and investors to add to the financial resources available for the creation and preservation of deed-restricted affordable housing units
- Funding and supporting outreach services for homeowners and renters at risk of losing their homes and/or experiencing fair housing impediments
- Providing financial support or other resources for low-income home buyers
- Funding rehabilitation and accessibility improvements for low-income homeowners
- Providing incentives for landlords to participate in the Housing Choice Voucher program
- Streamlining entitlements processes and/or removing development fees for affordable housing construction
- Inclusionary zoning or other programs to encourage mixed-income developments
- Financial resources or other programs to support the preservation of existing affordable housing
- Ensuring affirmative marketing of affordable housing is targeted to all segments of the community
- Implementing a rent stabilization policy and staffing a rent stabilization board
- Implementing policies and programs to minimize the displacement of low-income residents and residents of color
- Improving access to high quality education opportunities for vulnerable students, particularly students of color
- Other (please specify)

16. Which of the following policies, programs, or actions does your jurisdiction use to prevent or mitigate the displacement of low-income households?

Check all that apply:

	In Use	Under Council/Board Consideration	Potential Council/Board Interest
Rent stabilization/rent control	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

	In Use	Under Council/Board Consideration	Potential Council/Board Interest
Rent review board and/or mediation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Mobile home rent control	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Single-room occupancy (SRO) preservation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Condominium conversion regulations	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Foreclosure assistance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Affordable housing impact/linkage fee on new residential development	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Affordable housing impact/linkage fee on new commercial development	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Inclusionary zoning	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Community land trusts	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
First source hiring ordinances	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Living wage employment ordinances	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Promoting streamlined processing of ADUs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Fair housing legal services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Housing counseling	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Acquisition of affordable units with expiring subsidies	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Acquisition of unsubsidized properties with affordable rents	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Dedicating surplus land for affordable housing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other (please specify)			

BCAG 6th Cycle RHNP Survey

Thank You

Thank you for taking the time to complete this survey. Your responses will help inform development of the 6th Cycle RHNP for the BCAG region. If you have any questions, please contact Chris Devine, BCAG Planning Manager, at CDevine@bcag.org.

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF HOUSING POLICY DEVELOPMENT

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June 15, 2020

Jon Clark, Executive Director
Butte County Association of Governments
326 Huss Dr. Suite 150
Chico, CA 95928

Dear Jon Clark:

RE: Final Regional Housing Need Determination

This letter provides Butte County Association of Governments (BCAG) its final Regional Housing Need Determination. Pursuant to state housing element law (Government Code section 65584, et seq.), the Department of Housing and Community Development (HCD) is required to provide the determination of BCAG's existing and projected housing need.

In assessing BCAG's regional housing need, HCD and BCAG staff completed an extensive consultation process from December 2019 through May 2020 covering the methodology, data sources, and timeline for HCD's determination of the Regional Housing Need. HCD also consulted with Walter Schwarm and Doug Kuczynski of the California Department of Finance (DOF) Demographic Research Unit.

Attachment 1 displays the minimum regional housing need determination of **15,506** total units among four income categories for BCAG to distribute among its local governments. Attachment 2 explains the methodology applied pursuant to Gov. Code section 65584.01. In determining BCAG's housing need, HCD considered all the information specified in state housing law (Gov. Code section 65584.01(c)).

As you know, BCAG is responsible for adopting a methodology for RHNA allocation and RHNA Plan for the projection period beginning December 31, 2021 and ending June 15, 2030. Pursuant to Gov. Code section 65584(d), the methodology to prepare BCAG's RHNA plan must further the following objectives:

- (1) Increasing the housing supply and mix of housing types, tenure, and affordability
- (2) Promoting infill development and socioeconomic equity, protecting environmental and agricultural resources, and encouraging efficient development patterns
- (3) Promoting an improved intraregional relationship between jobs and housing
- (4) Balancing disproportionate household income distributions
- (5) Affirmatively furthering fair housing

Pursuant to Gov. Code section 65584.04(d), to the extent data is available, BCAG shall include the factors listed in Gov. Code section 65584.04(d)(1-13) to develop its RHNA

plan, and pursuant to Gov. Code section 65584.04(f), BCAG must explain in writing how each of these factors was incorporated into the RHNA plan methodology and how the methodology furthers the statutory objectives described above. Pursuant to Gov. Code section 65584.04(h), BCAG must submit its draft methodology to HCD for review.

Increasing the availability of affordable homes, ending homelessness, and meeting other housing goals continues to be a priority for the State of California. To support these goals, the 2019-20 Budget Act allocated \$250 million for all regions and jurisdictions for planning activities through the Regional Early Action Planning (REAP) and Local Early Action Planning (LEAP) Grant programs. BCAG has \$883,334 available through the REAP program and HCD applauds BCAG's efforts to engage early on how best to utilize these funds and HCD looks forward to continuing this collaboration. All BCAG jurisdictions are also eligible for LEAP grants and are encouraged to apply to support meeting and exceeding sixth cycle housing element goals. While the SB 2 Planning Grant deadline has passed, ongoing regionally tailored technical assistance is still available through that program as well.

The November 2018 Camp Fire in Butte County has become California's deadliest and most destructive wildfire on record and destroyed approximately 19,000 structures, including 14,000 homes. Tragically, 85 lives were lost. To assist with disaster recovery efforts both federal Community Development Block Grant – Disaster Recovery (CDBG-DR) grants and disaster-related housing tax credits are available to Butte County and its impacted jurisdictions. California was allocated \$1.02 Billion for CDBG-DR and another \$1 Billion in housing tax credits. The CDBG-DR allocation alone for Butte County is estimated to be between \$150 to \$180 Million dollars across county and municipal jurisdictions. CDBG-DR program will also support single family homeowners impacted by the Camp Fire to repair or reconstruct owner occupied housing units with grants up to \$200,000. These funds can assist with planning, infrastructure and housing needs to assist the county in meeting housing needs.

HCD also encourages all BCAG's local governments to consider the many other affordable housing and community development resources available to local governments. HCD's programs can be found at <https://www.hcd.ca.gov/grants-funding/nofas.shtml>

HCD commends BCAG its leadership in fulfilling its important role in advancing the state's housing, transportation, and environmental goals. HCD looks forward to its continued partnership with BCAG and its member jurisdictions and assisting BCAG in its planning efforts to accommodate the region's share of housing need.

If HCD can provide any additional assistance, or if you, or your staff, have any questions, please contact Megan Kirkeby, Acting Deputy Director, at megan.kirkeby@hcd.ca.gov or Tom Brinkhuis, Housing Policy Specialist at (916) 263-6651 or tom.brinkhuis@hcd.ca.gov.

Sincerely,

A handwritten signature in black ink, appearing to read 'Megan Kirkeby', with a small dot at the end of the line.

Megan Kirkeby
Acting Deputy Director

Enclosures

ATTACHMENT 1

HCD REGIONAL HOUSING NEED DETERMINATION BCAG: December 31, 2021 through June 15, 2030

<u>Income Category</u>	<u>Percent</u>	<u>Housing Unit Need</u>
Very-Low*	13.4%	2,081
Low	8.3%	1,290
Moderate	20.7%	3,202
Above-Moderate	57.6%	8,933
Total	100.0%	15,506
* Extremely-Low	14.3%	Included in Very-Low Category

Notes:

Income Distribution:

Income categories are prescribed by California Health and Safety Code (Section 50093, et. seq.). Percents are derived based on Census/ACS reported household income brackets and county median income and have been adjusted to account for structures lost during the Camp Fire.

ATTACHMENT 2

HCD REGIONAL HOUSING NEED DETERMINATION: BCAG December 31, 2021 through June 15, 2030

Methodology

BCAG: PROJECTION PERIOD (8.5 years)		
HCD Determined Population, Households, & Housing Unit Need		
Reference No.	Step Taken to Calculate Regional Housing Need	Amount
1.	Population: June 15 2030 (DOF June 30 2030 projection adjusted - .5 months to June 15 2030)	239,700
2.	<i>- Group Quarters Population: June 15 2030 (DOF June 30 2028 projection adjusted - .5 months to June 15 2030)</i>	-6,035
3.	Household (HH) Population	233,655
4.	Projected Households	85,750
5.	+ Vacancy Adjustment (.78%)	+669
6.	+ Overcrowding Adjustment (0%)	+0
7.	+ Replacement Adjustment (.64%)	+550
8.	<i>- Occupied Units (HHs) estimated December 31, 2021</i>	-80,499
9.	+ Cost-burden Adjustment	+233
10.	+ Camp Fire Adjustment	8,803
Total	6th Cycle Regional Housing Need Assessment (RHNA)	15,506

Detailed background data for this chart is available upon request.

Explanation and Data Sources

- 1-4. Population, Group Quarters, Household Population, & Projected Households: Pursuant to Gov. Code Section 65584.01, projections were extrapolated from DOF projections. Population reflects total persons. Group Quarter Population reflects persons in a dormitory, group home, institute, military, etc. that do not require residential housing. Household Population reflects persons requiring residential housing. Projected Households reflect the propensity of persons within the Household Population to form households at different rates based on American Community Survey (ACS) trends.
5. Vacancy Adjustment: HCD applies a vacancy adjustment (standard 5% maximum to total projected housing stock) and adjusts the percentage based on the region's current vacancy percentage to provide healthy market vacancies to facilitate housing availability and resident mobility. The adjustment is the difference between standard 5% vacancy rate and regions current vacancy rate based (**4.22%**) on the 2014-2018 ACS data. For BCAG that difference is **.078%**.
6. Overcrowding Adjustment: In regions where overcrowding is greater than the U.S. overcrowding rate of 3.35%, HCD applies an adjustment based on the amount the regions overcrowding rate (**3.18%**) exceeds the U.S. overcrowding rate. Data is from the 2014-2018 ACS. For BCAG, the county overcrowding rate does not exceed the national average, therefore an adjustment is not applied.

7. Replacement Adjustment: HCD applies a replacement adjustment between .5% and 5% to the total housing stock based on the current 10-year annual average percent of demolitions the region's local government annual reports to Department of Finance (DOF). For BCAG the 10-year annual average multiplied by the length of the projection period is **.64%**, excluding the Camp Fire year as an outlier.
8. Occupied Units: This figure reflects DOF's estimate of occupied units at the start of the projection period (December 31, 2021).
9. Cost Burden Adjustment: Cost Burden Adjustment: HCD applies an adjustment to the projected need by comparing the difference in cost-burden by income group for the region to the cost-burden by income group in the nation. The very-low and low income RHNA is increased by the percent difference ($68.31\% - 64.23\% = \mathbf{4.08\%}$) between the region and the national cost burden rate for households earning 80% of area median income and below, then this difference is applied to very low- and low-income RHNA proportionate to the share of the population these groups currently represent. The moderate and above-moderate income RHNA is increased by the percent difference ($14.75\% - 11.48\% = \mathbf{3.27\%}$) between the region and the national cost burden rate for households earning above 80% Area Median Income, then this difference is applied to moderate and above moderate income RHNA proportionate to the share of the population these groups currently represent. Data is from 2012-2016 CHAS.
10. Camp Fire Adjustment: HCD used data provided pursuant to Government Code 65584.01(b)(1)(I) (units lost due to a declared state of emergency) to apply a Camp Fire Adjustment. HCD used data from the Department of Finance to determine the structure type of units lost, and proportionally assigned a structure type to the 8,803 units expected to be rebuilt by BCAG. This does not represent the full estimate of units lost during the Camp Fire, only those expected to be rebuilt during the projection period. Those unit types correspond to different affordability levels, and are applied to each income category of the RHNA accordingly.

BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING
ITEM #9



BCAG BOARD OF DIRECTORS

Item #9 Information

June 25, 2020

SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL (SSTAC) RECRUITMENT OF MEMBERS FOR FY 2020/21

PREPARED BY: Cheryl Massae, Human Resources Manager

ISSUE: The Transportation Development Act (TDA) requires that BCAG have a Social Services Transportation Advisory Council (SSTAC). The main priority of the SSTAC is to annually participate in the identification of unmet transit needs within Butte County.

DISCUSSION: The SSTAC meets at least one time per year to review and recommend action, via the Transit Needs Assessment, to the Regional Transportation Planning Agency (RTPA) as part of the annual Unmet Transit Needs process. Council members can also advise the RTPA on any other major transit issues that may arise.

According to TDA guidelines, the SSTAC shall consist of representatives from several categories filling three-year terms, with one-third of the membership coming to the end of their term each year. There are no limits on the length of time an appointee can serve on the SSTAC, so at the end of one's term the member can reapply and be reappointed for an additional three-year term. Terms will coincide with the Fiscal Year.

In order to open up the membership to as broad a demographic and geographical range as possible, staff has placed posters in all of the fixed route and paratransit buses, reached out to local social services agencies, retirement centers, independent living centers, posted on the BCAG and B-Line website, Facebook pages & Twitter. For the FY 2020/21 appointments the deadline to apply is July 17, 2020. Applications are available from the BCAG office or online at <http://www.bcag.org/About-BCAG/Committees/SSTAC/index.html>

The TDA defined categories that are required to be filled are:

- potential transit user who is 60 years of age or older
- potential transit user who is disabled
- representatives of the local social service providers for seniors.
- representatives of local social service providers for the disabled.
- representative of social service provider for persons of limited means
- representatives from the local consolidated transportation service agency

BCAG Board of Directors Meeting – Item #9

June 25, 2020

Page 2

- at-large appointment by BCAG Board Member

This information is being presented to make sure the BCAG Board Members are aware of the recruitment process and the responsibilities of the SSTAC, and to solicit potential candidates. It is anticipated that staff will bring the final appointments to the Board for consideration at its August meeting.

REQUESTED ACTION: This item is for information only. No action is requested.

Key staff: Cheryl Massae, Human Resources Manager
Jim Peplow, Senior Transit Planner